

PRESBYTERY OF WYOMING

2025 PRESBYTERY MEETING TRAVEL REIMBURSEMENT VOUCHER

DATES OF MEETING _____

PRESBYTERY MEETING LOCATION _____

TOTAL MILES (Round Trip) _____ From _____ To _____ TOTAL MILES x .14= _____
(Enter amount on first line below)

Please attach Receipts

AMOUNT

TRAVEL - MILEAGE FROM ABOVE

\$ _____

<u>MEALS:</u>	<u>No.</u>	<u>Max. allowance for:</u>	<u>Restaurant</u>	<u>Church</u>	
	()	Breakfast	\$4.50	\$3.50	\$ _____
	()	Lunch	\$6.00	\$4.50	\$ _____
	()	Dinner	\$8.00	\$6.00	\$ _____

OTHER EXPENSES:

\$ _____

\$ _____

LODGING

Lodging should be paid for by your home church. Presbytery may grant exceptions and reimburse lodging to retired ministers, at-large/validated ministers, or commissioners from churches experiencing financial hardship. If you are requesting one of these exceptions, mark the box and explain if necessary.

- ☐ Retired Minister
- ☐ At-Large/Validated Minister
- ☐ Church Hardship

Explanation _____

\$ _____

TOTAL

\$ _____

Amount, if any, to be donated back to the Presbytery of Wyoming

(_____)

REIMBURSABLE TOTAL

\$ _____

My signature below, in fact, represents the money due in accordance with the Presbytery reimbursement policy:

AUTHORIZED BY: _____

COMMITTEE/POSITION _____

(Committee Name & Position Held)

PAY TO: (Please Print) _____

STREET ADDRESS _____

CITY, STATE, ZIP _____

PHONE # _____